**Minutes of Meeting 7:** *3.30 p.m. on 19th June 2018 at MIT Manukau Campus room-127*

**Chairperson:**  *Wijekoon Somasiri (170001510)*

**Minute Taker:** *Herath Premarathne (170001825)*

**Present:**  *Wijekoon Somasiri, Herath Premarathne*

**Apologies:** *None*

**Absent (no apology received):** *None*

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| **Agenda**  **Item** | **Description *– include a heading for each item recorded and a brief summary of the discussion.*** | ***Include the following four points:***   1. ***Action*** 2. ***Person responsible*** 3. ***Date action is to be completed*** |
| 1. | **Appointment of chairperson and recorder**  Wijekoon was appointed to chair the meeting and Herathwas appointed to take minutes of this meeting. |  |
| 2. | **Review of previous minutes and actions**   1. Create camera, face, eye, face and eye template and Alarm classes and test the functionalities 2. Write code to get access to the web camera and show video data in the image box in the simulation and test the functionalities 3. Write the code to detect the face and eye and test the functionalities |  |
| 3 | **Agenda items** |  |
| 1. Draw red rectangles around the detected face and eyes and test the functionalities | ***Action:*** Write C# code to implement red rectangular shapes around face and eye  ***Person Responsible:*** Wijekoon and Herath  ***Date to be completed:*** 20th June 2018 |
| 1. Perform the calculation of the actual eye closure percentage to generate warnings and test the functionalities | ***Action:*** Write Warning process code  ***Person Responsible:*** Wijekoon and Herath  ***Date to be completed:*** 20th June 2018 |
| 1. Show the driver statistics in the list box and test the functionalities | ***Action:*** Write C# code to show driver statistics in the listbox  ***Person Responsible:*** Wijekoon and Herath  ***Date to be completed:*** 20th June 2018 |
|  | 1. Save the Driver statistics in the “DriverStatistics.txt” file and test the functionalities | ***Action:*** Write C# code to save the generated driver statistics to the text file  ***Person Responsible:*** Wijekoon and Herath  ***Date to be completed:*** 20th June 2018 |
|  | 1. Prepare final presentation slides | ***Action:*** Prepare Microsoft Powerpoint slides for the final presentation  ***Person Responsible:*** Herath  ***Date to be completed:*** 21st June 2018 |
| 4 | Date and time of next meeting  7.00 p.m. on 22nd June 2018 |  |
| 5 | Close meeting: Record date and time the meeting closed  4.00 p.m. on 19th June 2018 |  |